

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 NOVEMBER 2006 TO 28 FEBRUARY 2007**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

Agreement to the Commissioning Strategy for Physical and Sensory Disability Services	Executive Board	Not before 1st November, 2006	People who use physical and sensory disability services, staff, Halton Primary Care Trust and the Voluntary Sector. Via consultation groups and the Physical and Sensory Disabilities Local Implementation Team.	None.	Peter Barron, Operational Director Older People
Adoption of the Halton Local Area Agreement for which Halton Borough Council will be the Accountable Body on behalf of the Halton Strategic Partnership	Executive Board	Not before 1st November, 2006	A consultation process will take place with the Halton Strategic Partnership and all its constituent organisations and	Local Area Agreement document - from Rob MacKenzie, Municipal Building.	Rob Mackenzie, Operational Director Policy and Performance

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

(initial draft then final version).			agencies, including the voluntary and community sector in the period up to November 2006 using newsletter, website and meetings of various groups and fora.		
Approval of publication of Draft Town Centre Strategies for Halton Lea and Runcorn Old Town for public consultation.	Executive Board Sub Committee	Not before 1st November, 2006	Previous "Partnership Consultation" with selected Council officers and selected stakeholders in each town. There will be public consultation during October and November 2006 – documents will be on display at	UDP; Widnes, Runcorn Old Town & Halton Lea Draft Town Centre Strategies and Town Centre Strategies Partnership Consultation Stage (Nov '05); Sustainability Appraisal Pre Production Scoping Reports	Phil Watts, Operational Director Environmental and Regulatory Services

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			various locations around the Borough and on the Council's website for a six week period.	(June '05) - from Neil Macfarlane, Rutland House, Halton Lea.	
Approval of the indicative timetable for the preparation of the Compulsory Purchase Order (CPO) for the Widnes Waterfront Economic Development Zone (EDZ).	Executive Board	Not before 1st November, 2006	Internally – number of Departments and Local Councillors; externally – owners and occupiers of land included in the CPO, owners and occupiers of land adjacent to land included in the CPO, general public consultation. Internally, done through the EDZ Steering Group meetings. Councillors, through	New Widnes Waterfront Vision Document, Widnes Waterfront SPD, Widnes Waterfront Masterplan and Delivery Strategy and Widnes Waterfront Design Guide - from Andy Denton, Municipal Building. Executive Board 21/4/04 agenda item 4b -	Angela Gore, Group Manager Valuation

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			regular progress meetings. Relevant owners and occupiers of land will be written to directly. Adverts will be placed in the local press to notify the public.	Committee Services.	
Approve a strategy and funding approach for the installation and maintenance of alleygates.	Executive Board	Not before 1st November, 2006	Management Team, police, Property Services, area forum leads, Halton Direct Link. Via meetings and reports.	Executive Board Report (Including Audit, Strategy, Action Plan) - available from L Cairns, Committee Services.	Dwayne Johnson, Strategic Director Health and Community
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year	Strategic Director - Environment	Not before 1st November, 2006	Management Team, Safer Halton PPB, Urban Renewal PPB,	Report on findings so far, DETR Circular 02/2000 Contaminated	Dick Tregaea, Strategic Director Environment

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
review of the strategy for inspection of contaminated land published in 2001.			Contaminated Land Working Panel. Via reports.	Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	
Phase 2 Children's Centres	Executive Board	Not before 1st November, 2006	Schools, partner agencies including the voluntary sector, parents and carers. Via the Universal Task Group, schools, Primary Care Trust, Children's Alliance Board, and Parents' and Carers' Forum.	Sure Start Children's Centre Practice Guidance - available from Lorraine Butcher, Grosvenor House, Halton Lea.	Lorraine Butcher, Operational Director Sutent Services and Life Long Learning
Compulsory Purchase Order for the acquisition of	Executive Board	Not before 1st November,	St Modwen and Council officers –	Widnes Waterfront EDZ	Angela Gore, Group Manager

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
land within the Economic Development Zone (EDZ) in order to carry out development, redevelopment and improvement of the land.		2006	via discussion.	CPO 2005 Form of Resolution - available from Angela Gore, Property Services.	Valuation
Youth Matters: Next Steps - endorsement.	Executive Board	Not before 1st November, 2006	Young people and partner agencies – via the Borough Youth Forum, Children’s Alliance Board, consultation, participation and engagement, Common Processes Task Group.	Youth Matters: Next Steps - available from Lorraine Butcher, Grosvenor House, Halton Lea.	Lorraine Butcher, Operational Director Sutent Services and Life Long Learning
To approve a Carers Strategy for 2006-2008.	Executive Board	Not before 1st November, 2006	Consultation has been carried out involving carers, voluntary	Draft Carers Strategy 2006-2008 - from Audrey	Audrey Williamson, Operational Director Adults of Working Age

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			organisations, Halton Borough Council, Halton Primary Care Trust, the 5 Boroughs Partnership NHS Trust and the Carers Forum. There will be a presentation to the Healthy Halton Policy and Performance Board in September 2006. Presentations, carers meetings and written comments will continue to inform the draft strategy.	Williamson, Municipal Building.	
The establishment of a Company (of which the Council will be a member)	Executive (Transmodal Implementation)	Not before 1st November, 2006	Direct contact with partners in the 3MG project and	A report to the Board will be prepared in due	Sally McDonald, Programme Manager



Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

to Manage the Mersey Multimodal Gateway (3MG) infrastructure.	Sub Board		prospective Members of the proposed company.	course and will be included with the agenda to be published at least 5 clear days prior to the meeting in question. This will be available on the website and at the One Stop shops in the Borough.	

To respond to the consultation on Royal Liverpool Children's NHS Trust proposals for Foundation Status	Executive Board	Not before 1st November, 2006	Healthy Halton Policy and Performance Board – a presentation will be made to the Board by Alder Hey Hospital on 4 <sup>th</sup> October 2006.	Your Alder Hey - Have Your Say. Seeking your views on our NHS Foundation Trust Proposal - via <a href="http://www.alderhey.com/RLCH/FT_introduction.asp">http://www.alderhey.com/RLCH/FT_introduction.asp</a>	Martin Loughna

<b>Key Decision</b>	<b>Decision-maker</b> <i>[For details, see notes on final page]</i>	<b>Date decision to be taken</b>	<b>Those to be consulted &amp; how</b>	<b>Relevant reports</b> <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	<b>Lead Officer (to whom representations should be made)</b>
---------------------	--	----------------------------------	--	---	--

To agree proposals in relation to a programme of school organisation as part of the effective management of surplus school places.	Executive Board	Not before 1st December, 2006	The programme proposals to be contained within the report will include plans for detailed consultation with stakeholders before decisions are taken.	None.	Diana Terris, Strategic Director Children and Young People
To agree the implementation of the Children In Need Strategy: Policy and Procedures	Executive Board	Not before 1st December, 2006	All partner agencies to be consulted via their meetings – Alliance Board, Halton Safeguarding Board, Children and Young People Stakeholders Forum.	Children In Need Strategy, Children In Need Policy and Children In Need Procedures - available from Kath O'Dwyer	Diana Terris, Strategic Director Children and Young People
To ratify the outcome of the CSCI/Ofsted Annual	Executive Board	Not before 1st November,	All partner agencies will be consulted via	APA Self Assessment, APA	Diana Terris, Strategic Director

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
Performance Assessment of Halton Children's Services		2006	their meetings – Alliance Board, Safeguarding Board, Children and Young People Stakeholders Forum.	Dataset, APA Assessment Letter - available from Kath O'Dwyer	Children and Young People

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Massey

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson